



JOHNSON LEGAL
SOLICITORS

T: 0131 622 9222
johnsonlegaledinburgh.co.uk

Reg. Company in Scotland: SC411801
Reg. Office: 22a Rutland Square, Edinburgh, EH1 2BB

We're members of Law Society of Scotland

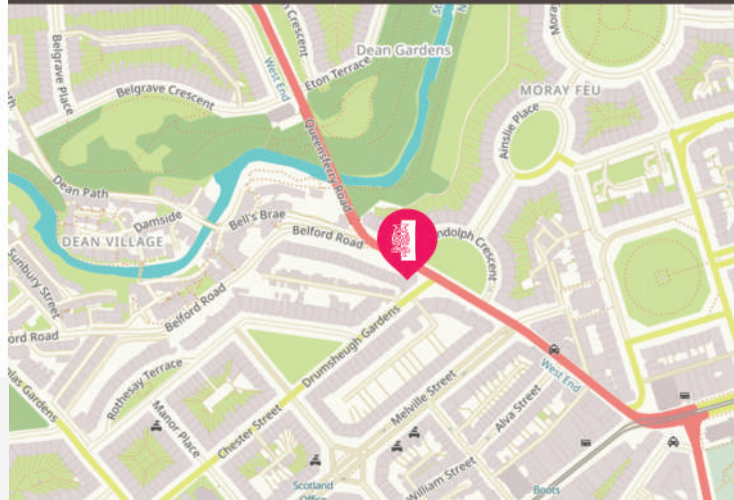


What to do when someone dies

- Obtain a medical certificate -
- Register the death -
- Find the Will -
- Arrange the funeral -
- Call us: 0131 622 9222 -

OUR SERVICES

Residential conveyancing
Estate agency
Separation & Divorce
Child contact
Adoption
Commercial Law
Wills
Inheritance tax planning & Trusts
Powers of Attorney
Guardianship orders



www.johnsonlegal.co.uk
0131 622 9222



JOHNSON LEGAL
SOLICITORS

Help for executors when someone dies...

We have a dedicated team of trained experts who can advise you on...

- Legal and tax advice
- Valuing assets and paying debts
- Transfer or sale of the property
- All of the paperwork
- Paying inheritances, bequests and the tax man
- Upfront fee structure
- All work fully insured

How we can help...

Estate administration can be complex, particularly at a time when you are mourning the loss of a loved one. We use the latest tech including a direct HMRC link to do everything for you including finding lost estate and missing beneficiaries.

Meet at a time and place convenient to you

Coming to a Solicitor's office may seem like a daunting prospect at this time. Let us come to you. Meetings can be carried out in your home, by telephone or on Skype/facetime, meaning less travelling and time off work for you.

Keeping you informed

As well as regular calls and emails with our team, you will receive an update report each month to summarise what work has been carried out in the estate that month.

Our fee guarantee to you

Unlike many firms, we do not charge a fee based on a percentage of the value of the estate. Instead, we fee only for the time spent on the file. Our fees are assessed by an independent Auditor of Court so you can be assured that they are fair and accurate.

Valuing assets and debts

We will contact the various companies to obtain valuations of the assets and liabilities in the estate. Furthermore, our property manager has a wealth of knowledge of the current housing market and can provide us with a valuation of the property. This information will be used to prepare an inventory of the estate for the court application.

Completing all Inheritance Tax forms

If Inheritance Tax is due, it is payable within six months of the date of death. There is a lot of paperwork to complete in this short time, involving a significant amount of specialist legal and tax work. Our team can deal with this quickly and efficiently, as well as offering advice on tax savings by tax planning.

Applying for Confirmation (Probate)

Once the inventory of estate has been prepared, we can prepare the application for Confirmation (known in England as Probate) for submission to Court. Confirmation is the Executor's authority to deal with the assets in the estate.

Legal Rights

Legal Rights exist where the deceased has a spouse and/or children, regardless of whether there is a Will and the terms of the will. The Executor has a legal obligation to advise any potential claimant of this right, therefore we will advise on what Legal Rights are, who can claim and how they are calculated.

Ingathering Assets and paying debts

We will write to the various companies to transfer or close any accounts and will arrange payment of any outstanding debts from funds ingathered. We can also deal with the sale or transfer of the property.

Accounting and Final distribution

An Executry account will be prepared detailing all assets ingathered and all liabilities paid. We will also calculate the final distribution and make payment of residue in line with the terms of the Will.

Other things that you may not have considered...

- Organising release of funds from the bank for payment of the Funeral Account
- Appointing executors where there is no Will
- Administration of estate where there is no Will including obtaining estate insurance (known as Caution)
- Arranging to put an advert in the Journal if the Will cannot be found
- Dealing with court on questions of validity and contentious Wills
- Saving tax by varying the terms of the Will
- Arranging Council Tax reductions or exemptions
- Cancelling or transferring utilities
- Landmark asset search for unknown assets in the estate
- Registration of the Will in the Books of Council and Session for preservation
- Setting up a Trust in the Will
- Postal redirection
- Arranging specialist home insurance for unoccupied properties
- Review of your own estate planning